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|  |  | KENDRA SUTTON  MEDICAL BILLER AND CODER |
| Profile Hello! My name is Kendra, and I am a bright, energetic, outgoing multitasker with an associate’s degree in applied science in medical billing and coding. Unlike a certificate program, my degree program included courses, taken by medical personnel, thus allowing me to speak intelligently to providers with coding questions. Also, my role as family manager has given me a unique perspective concerning receiving and troubleshooting an inaccurate bill. I am proficient in Microsoft 365, Google, and Adobe and eager to learn clinic-specific software. Please use the link below to visit my website and I look forward to hearing from you. Contact PHONE:  785-304-1371  WEBSITE:  [kendra4coding.com](https://d.docs.live.net/ADEDB4B34FFA1E89/Documents/kendra4coding.com)  EMAIL:  [krsutton78@gmail.com](mailto:krsutton78@gmail.com) Hobbies Organizing  Discovering New Music  Calligraphy |  | EDUCATIONGrantham University of Arkansas August 2024 – February 2026  I am pursuing an Associate of Applied Science degree in medical billing and coding. I have been on the Honors List each semester and have maintained a 3.9 GPA.   experienceSutton Chateau-Family manager and economist 2007–current  I gained experience in dispute resolution, budgeting $75,000/year for a family of five, reconciling medical insurance payments, troubleshooting denials, and time management skills. Lawrence Memorial Health-Certified Phlebotomist 2001–2007  Utilized ICD-9 diagnosis codes while inputting lab orders. Gained the skills needed to troubleshoot codes with insurance providers.   **SKILLS** |